



'Meeting All Your Housing & Property Management Needs'

Welcome Home!

Moving can be a bit overwhelming so we hope that this letter serves as a helpful guideline on important things to remember.

Utilities

Be sure to refer to section 12 of your lease agreement or look at your utility sheet you were provided with to see which utilities you need turned on. These need to be on before you can get keys!

Mail

Do not forget to forward your mail with the post office and change your address.

Move in Check List

If you haven't already received it, you will get this the day you get your keys. Anything you do not wish to be held responsible for you will want to document on the sheet. Things like stains in the carpet, scratches on the walls, etc. Also, if an appliance, towel bars, lights, or anything of that nature isn't working, please document that as well and we'll have maintenance come and address those items for you. The yellow copy will be yours to keep for your records. *Please read the bottom left portion of your checklist, failure to return the list is accepting the property with no damages to report, and return within 72 hours of receipt.*

Maintenance Requests

These can be submitted at anytime on our website, www.RinerRentals.com and click on 'Maintenance Request' at the top of the page. Please refer to your Rules & Regulations Booklet to pages 4-6 to see what is considered an emergency or non emergency work orders.

Payments

Can be made online at www.ClickPayRent.com/Riner (fees apply: \$4.95 flat fee for e-checks or \$4.95 flat fee + 2.5% of total payment if using a credit/debit card) We are unable to accept credit card payments in the office.

-OR-

You can bring in cash, check, or money order to our office. If you come after hours, you can put a check or money order in the drop slot to the right of our office door. **NO CASH!** Please be sure to include your address in the memo line at all times for your checks or money orders.

We look forward to having you as tenants and hope you enjoy your new home!

Best of Luck,
Riner Rentals Staff